

MISSION STATEMENT

Cresthaven Academy Charter School exists to provide a comprehensive education to our scholars that develops the whole child through academic excellence, physical wellness, emotional health, and character enrichment.

- I. CALL TO ORDER – 7:12 PM**
- II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in The Star Ledger and Courier News; mailed to the County Superintendent of Schools; and posted in the faculty lounge and on the school’s website.

- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Rashleigh Bruce	Trustee			X
2. Kimberly Dortch	Trustee		X	
3. Sandra Harrison	President		X	
4. Steven Hockaday	Vice President		X	
5. Debra Lightner	Trustee			X
6. Barbara Sellinger	Trustee		X	

Also present: Jazmine Gooding, Principal
Brian Falkowski, SBA

- V. READING OF MISSION STATEMENT**
- VI. ADOPTION OF THE MINUTES**

- 1. **RESOLVED**, that the Board of Trustees move to approve the regular and executive session (if necessary) minutes from the meeting held on June 22, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce					X	Steven Hockaday		X			
Kimberly Dortch		X				Debra Lightner					X
Sandra Harrison	2	X				Barbara Sellinger	1	X			

- VII. STATE OF THE SCHOOL REPORT** – Presented by Jazmine Gooding,
- VIII. PRESIDENT’S REPORT** – Sandra Harrison spoke about the administrative positions that need to be filled and how the process is progressing. Ms. Harrison also spoke about an hourly rate for consultant and a potential increase.
- IX. BUSINESS ADMINISTRATOR’S REPORT**
- X. MOTIONS FOR APPROVAL**

1. Finance

- a. **RESOLVED**, that the Board of Trustees approves the check register from June 22, 2022, through July 27, 2022:

June 30, 2022 Bills	
Fund	Bills List Amount
10	\$ 60,754.37
20	\$ 9,591.66
60	\$ -
Total	\$ 70,346.03

July 27, 2022 Bills	
Fund	Bills List Amount
10	\$ 277,073.56
20	\$ -
60	\$ -
Total	\$ 277,073.56

- b. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
- June 15, 2022 - \$ 191,973.29
 - June 30, 2022 - \$ 262,464.34

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce					X	Steven Hockaday		X			
Kimberly Dortch		X				Debra Lightner					X
Sandra Harrison	2	X				Barbara Sellinger	1	X			

2. Contracts and Agreements

- a. To approve the following contracts:

Vendor	Scope	Term	Fee
Calais School and Plainfield BOE	APSSD	SY2023	TBD – Needs Review
Amended EdPlan Contract	Electronic Document Storage	FY2023	\$ 3,250

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce					X	Steven Hockaday		X			
Kimberly Dortch	2	X				Debra Lightner					X
Sandra Harrison		X				Barbara Sellinger	1	X			

3. Policies, Manuals, Regulations, and Bylaws

4. Human Resources

- a. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following new hires for the 2022-2023 school year

Jose Guzman- Technology Specialist - \$50,000, 12 month, effective 08/01/2022

- b. The Board of Trustees of Cresthaven Academy Charter School resolves to approve a change in position (Jazmin Gooding) from Assistant Principal to Interim Principal effective August 1, 2022 until CACS school leader/principal is appointed.

Jazmin Gooding- Interim Principal - \$115,000, 12 month, effective 08/01/2022

- c. The Board of Trustees resolves to approve the following job description for the 2022-2023 school year.

See appendix- School Counselor

- d. The Board of Trustees of Cresthaven Academy Charter School resolves to ratify the following employee stipends for Building Coverage.

Jessica Saunders - \$1,000, effective 07/14-07/22.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce					X	Steven Hockaday		X			
Kimberly Dortch	2	X				Debra Lightner					X
Sandra Harrison		X				Barbara Sellinger	1	X			

5. Academic

- a. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following handbooks.
 - (i) I & RS Handbook
 - (ii) Special Education Handbook
 - (iii) ESL Handbook

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce					X	Steven Hockaday		X			
Kimberly Dortch	2	X				Debra Lightner					X
Sandra Harrison		X				Barbara Sellinger	1	X			

6. Other

XI. OLD BUSINESS

XII. NEW BUSINESS

Beverly Rolston Blenman, RN, BSN, MA to be sworn in at the Wednesday, August 24 meeting.

XIII. PUBLIC COMMENT

XIV. EXECUTIVE SESSION (IF NECESSARY)

XV. ADJOURNMENT – 7:30 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce					X	Steven Hockaday		X			
Kimberly Dortch	2	X				Debra Lightner					X
Sandra Harrison		X				Barbara Sellinger	1	X			